

AGENDA

Meeting: Children's Select Committee
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: Tuesday 19 December 2017
Time: 10.30 am

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Pre-meeting information briefing

There will be a briefing session starting at 9.30am, immediately before the meeting. Its focus will be on the **Children's Services Integration Project**.

Membership:

Cllr Mary Champion	Cllr Deborah Halik
Cllr Anna Cuthbert	Cllr Jon Hubbard
Cllr Andrew Davis	Cllr Chris Hurst
Cllr Christopher Devine	Cllr Jacqui Lay
Cllr Mary Douglas	Cllr Hayley Spencer
Cllr Sue Evans	Cllr Roy While
Cllr David Halik	

Substitutes:

Cllr Pat Aves	Cllr Nick Fogg MBE
Cllr Clare Cape	Cllr Peter Fuller
Cllr Trevor Carbin	Cllr Russell Hawker
Cllr Ernie Clark	Cllr Jim Lynch
Cllr Stewart Dobson	Cllr James Sheppard

Non-Elected Voting Members:

Dr Mike Thompson	Clifton Diocesan RC Representative
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Non-Elected Non-Voting Members:

Miss Tracy Cornelius	Primary Head Teacher Representative
Miss Sarah Busby	Secondary Head Teacher Representative

Mr John Hawkins
James Wilkins
Mr Paul Daniel

School Teacher Representative
Children & Young People's Representative
Further Education Representative

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PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

2 **Minutes of the Previous Meeting** *(Pages 7 - 14)*

To approve and sign the minutes of the previous meeting held on 31st October 2017.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 12th December** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Thursday 14th December**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Corporate Parenting Panel Six-Month Update** *(Pages 15 - 26)*

An update to the Children's Select Committee on the progress and achievements of the Corporate Parenting Panel is included. This fulfils the requirement to provide a six-monthly update to the committee on progress made against each of the panel's strategic priorities.

A full annual report will be presented to Children's Select at the end of the financial year. Members are asked to provide any comments or questions on the update.

7 **Child and Adolescent Mental Health Services (CAMHS) Task Group Interim Report** (Pages 27 - 34)

The interim report of the CAMHS task group following its first initial scoping meeting on 22 November 2017 is included.

The report recommends that Children's Select Committee ask the CAMHS task group to:

- a) Consider the governance arrangements for the recommissioned CAHMS service;
- b) Explore and understand the new CAHMS model in comparison to the existing model and consider the evidence base for any changes. Then where appropriate, make recommendations to support its implementation and effectiveness;
- c) Look at existing data and ensure that the new model's performance will be robustly monitored and benchmarked against this by the council, partners and by the proposed future scrutiny exercise;
- d) Consider access and referral points within the new CAHMS model and, as appropriate, make recommendations to maximise take-up by children and young people in need of support.

8 **Children's Services Case Management System** (Pages 35 - 40)

A report is included which provides information on progress with the procurement and implementation of the new Children's Services Case Management System (CMS).

The Children Services CMS programme of work commenced implementation in July 2017 following a 15-month procurement exercise for an integrated solution to replace up to five legacy databases. A phased approach across four phases was agreed. Phase 1 implementation has commenced with delivery planned for November 2018.

Members are asked to comment on the reported progress.

9 **DfE Changes - Update from Department for Education** (Pages 41 - 48)

A report by Terence Herbert, Corporate Director, is attached presenting an update on developments relating to children's services arising from the Department for Education.

10 **Task Group Updates** (Pages 49 - 56)

A report by the Senior Scrutiny Officers providing an update on Task Group Activity since the last meeting is attached.

Also included is an update from the committee's Education Transformation Board representative, Cllr Deborah Halik.

11 **Forward Work Programme** *(Pages 57 - 60)*

The Committee is asked to note the attached document showing the relevant items from the overview and scrutiny forward work programme plus relevant items on the current Cabinet work programme.

12 **Date of Next Meeting**

To note that the next scheduled meeting is due to be held on Tuesday 6th February at County Hall, Trowbridge, starting at 10.30am.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

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CHILDREN'S SELECT COMMITTEE

DRAFT MINUTES OF THE CHILDREN'S SELECT COMMITTEE MEETING HELD ON 31 OCTOBER 2017 AT THE KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

Present:

Cllr Mary Champion, Cllr Anna Cuthbert, Cllr Andrew Davis, Cllr Christopher Devine, Cllr David Halik, Cllr Deborah Halik, Cllr Jon Hubbard, Cllr Jacqui Lay, Cllr Hayley Spencer, Cllr Roy While, Mr J Hawkins, Cllr Stewart Dobson (Substitute) and Cllr James Sheppard (Substitute)

57 Apologies

Apologies were received from:

Cllr Evans who was substituted by Cllr Sheppard
Cllr Chris Hurst
James Wilkins
Dr Michael Thompson
Miss Tracy Cornelius
Mr Paul Daniels

58 Minutes of the Previous Meeting

Resolved

To approve and sign the minutes of the previous meeting held on 05 September 2017 as a correct record.

59 Declarations of Interest

There were no declarations of interest made at the meeting.

60 Chairman's Announcements

a) Cabinet Items At the 7th November Cabinet meeting it was heard that the following item would be considered:

- **Post-16 Area Wide Review of Education in Wiltshire**

- b) Julia Cramp** It was announced that Julia Cramp would be leaving her position at Wiltshire Council. The Chairman expressed thanks on behalf of the committee for her work and co-operation as Associate Director for Commissioning, Performance and School Effectiveness.
- c) Jill Hughes** It was announced that unfortunately due to Ms Hughes withdrawing from her position as a parent governor she would also have to step down from her position on the committee as the Primary Parent Governor Representative. Work for re-electing to the position on the committee would begin shortly.
- d) NCASS** The Chairman explained that he had recently been to the 2017 National Children and Adult Services Conference in Bournemouth. The event focuses on adult and child social care, and how councils can work together.

61 **Public Participation**

No questions had been received from councillors or members of the public.

62 **Activities of the Wiltshire Assembly of Youth (WAY)**

The committee received a report by Judy Edwards, Senior Commissioning Officer, which provided an update on the activities of the Wiltshire Assembly of Youth (WAY).

WAY has met twice since the last report. One meeting was joint with the Youth Safeguarding Board (YSB) on 20 September, the other was an online meeting on 17 October.

At the joint meeting with the YSB, members discussed the function of both groups and engaged in discussions on child sexual exploitation and child sexual abuse; it was felt that both issues are best supported through Personal, Social, Health and Economic education. Members also discussed concerns relating to safeguarding and public transport, including travel by taxi.

It was heard that WAY members had worked hard to engage secondary schools in Make Your Mark, the UK's largest youth consultation. Over 7,000 of Wiltshire's 11-18 year olds took part in 2017.

The top five issues as identified in Wiltshire were:

1. Mental health
2. Protect LGBT+ people
3. Transport
4. A curriculum to prepare us for life
5. First Aid education for all young people

The national results yielded the following:

1. A curriculum to prepare us for life
2. Transport
3. Work experience hubs
4. Votes at 16
5. Protect LGBT+ people

The top five national issues will be debated by young people in the House of Commons on 10th November, which will include the three Members Youth Parliament for Wiltshire.

Members asked why LGBT was so high on Wiltshire's list, and asked whether it was a more prevalent issue in some schools than others. It was noted that this result could be broken down into the schools it featured highest in, and could be investigated.

Resolved

To note the update from the Wiltshire Assembly of Youth (WAY).

63 Anti-Bullying Update

The committee received a report by Judy Edwards and Dexter Chipeni, Level 2 Apprentice – Joint Commissioning, informing councillors about the ongoing support that the council provides for schools and young people during the year, with reference to the national anti-bullying campaign delivered by the Anti-Bullying Alliance (ABA) annually.

The role of the council with regards to bullying is to signpost and highlight resources for schools and partners that supports their anti-bullying practices. In particular, this takes place through the Healthy Schools framework and through training for schools on personal, social, health and economic education.

The National Anti-Bullying week 2017, from 13th to 17th November, has the theme 'All Different, All Equal'. Mental health and LGBT will be big topics during this. Wiltshire Council will also hold its third 'Big Conversation' with young people from representative groups within Wiltshire: the Wiltshire Assembly of Youth; Children in Care Council; Youth Safeguarding Board; and Healthwatch Wiltshire Young Listeners.

Data on bullying in Wiltshire was still raw and being analysed by Public Health. It was noted that schools receive their own data back so they can track their own trends and act accordingly.

Members asked if questions regarding proportions of schools with growing trends, and raised the growing concern of social media as a platform for bullying across all ages.

It was requested that a briefing on what is available to schools regarding tackling bullying be created and sent to members for them to share with their local schools and encourage their participation.

Resolved

To note the update on Anti-Bullying.

To request that a briefing highlighting the opportunity to become an “All Together School” be created for all members to share with their local schools.

64 **School Places Strategy 2017-2022**

The Select Committee received a report which asked them to consider the latest Wiltshire School Places Strategy 2017- 2022 and its associated proposals set out in the Implementation Plan.

The Wiltshire School Places Strategy 2017- 2022 will replace the 2015-2020 Strategy and will become a key framework document for the Council in considering any statutory proposals for changes to school organisation. This includes the commissioning of new schools, it will also inform future capital investment priorities. Under the Education and Inspections Act 2006, School Organisation Committees were abolished, and the main decisions on the provision and organisation of places, depending on the nature of the proposal and who is the proposer, are now made by the Regional School’s Commissioner or the Secretary of State.

Clare Medland, Head of School Place Commissioning, explained that the report incorporates all available data including: child birth-rates, pressures from housing, and army rebasing. The structure of the strategy remained the same as two years ago. The document had been revised to include updated area data and projections. The strategy would be used to plan for expansions of schools and new schools across the county.

In response to a question over whether the strategy should go to Area Board in draft form for comment it was explained that the strategy had already gone out for extensive consultation. This included all schools, diocese, and councillors.

Members were informed that officers were happy to receive comments and views on the strategy, and that an update on the position of the strategy could be received in 12 – 18months time.

Resolved

To note and endorse the School Places Strategy 2017-2022.

To review the position of the Schools Places Strategy in 12-18months time to consider scrutiny involvement.

65 Post 16 Area Wide Review (Joint lead by Economy & Planning and Education)

A report was received informing the committee of the findings and recommendations from the government review of local further education provision which was completed earlier in 2017.

The government has recently carried out a review of further education provision in Wiltshire as part of a national post-16 area review process. Wiltshire College was the only provider in Wiltshire to be included in the 2016-17 Gloucestershire, Swindon and Wiltshire review. Findings were positive in that the College's curriculum delivers to the priority sectors identified by the Swindon and Wiltshire Local Enterprise Partnership (LEP) whilst maintaining provision in all areas where there is employment demand in the region and beyond, such as construction, health and tourism.

Ariane Crampton, Head of Employment and Skills, explained in response to questions from the committee that the scope of the government report did not cover keeping children in county. Outcomes included in the final report of Children's Select Committee's Post-16 Task Group was noted as covering this topic in detail.

Members of the committee noted that the issue of Post 16 education was wider than just Wiltshire College, and that it would be good to learn why they move out of county. It was noted that it was quality of education in county which drove children out of county.

Resolved

To note the recommendations included in the Post-16 Area Wide Review

To highlight the concerns raised by the committee in relation to item H in the report - public transport

66 Wiltshire Council Apprenticeship Growth Plan

The committee received a report on Wiltshire Council's apprenticeship growth plan.

Apprenticeship growth was noted to be a key priority both nationally and locally. The Government had committed to deliver three million apprenticeships by 2020. A specific goal of the business plan is to provide 'more apprentices and improve access to further and higher education'. Wiltshire has a target of supporting the delivery of 31,500 apprenticeship starts for the academic years 2014 to 2020.

Promotion of apprenticeships is performed through the website "[Work Wiltshire](#)". With all apprenticeships pulled together under the one website. It was noted by the committee that this website needs better promotion.

The committee queried the range of apprenticeships currently on offer. It was explained this was relatively small, but there was a drive to offer a wider range.

Potential to receive future information on the council's work to meet their government apprenticeship growth requirement was discussed. It was requested that this includes information on care leavers and focused on meeting the requirements as a whole.

Resolved

To note the update on the Wiltshire Apprenticeship Action Plan

To receive the Wiltshire Council Apprenticeship Strategy at a meeting of Children's Select in early 2018.

67 Children's Service Integration Project

The committee received a report which gave an overview of the progress of the Children's Services Integration Project since their last update in March 2017. The report detailed how the CSI project will support the delivery of the Council's Business Plan and the financial implications.

The following services/functions no longer existed as separate entities:

- Early Help Service
- Safeguarding and Assessment Service
- Single Point of contact to Early help
- Single Point of Contact for Special Educational Needs and Disability

Phase 2 of CSI would consider the Children in Care, Placement and EDS, Youth Offending, Child Sexual Exploitation and SEND services, and improved integrated working with partners alongside the new model of service (Support and Safeguarding Service).

It was explained following questions from the committee that no services had stopped, however some have changed roles. All services delivered through the old service would continue to be delivered under the new service.

A single data set would be produced which could be made available to the committee. This would be up and running once it had been given a few months to collect enough data to produce indicators.

Resolved

To note the Phase 1 changes and the timescales and endorse the direction of travel being scoped by the Children's services Integration Project Phase 2.

To receive the data set for the new model at a Children's Select meeting in Spring 2018.

68 Final Report of the Traded Services for Schools Rapid Scrutiny Exercise

Cllr Hubbard, Cllr Cuthbert and Mr John Hawkins introduced the report of the rapid scrutiny project.

They explained that the project was unable to produce any solid recommendations from the two meetings due to a lack of information available to the members. Once the data was made available the members could continue and conclude their work.

Officers explained that there was a period following the absence of the previous Associate Director for Commissioning, Performance and School Effectiveness where full guidance was not available. As a result adequate information was not provided to the members.

Resolved

To note the report of the Traded Services for Schools Rapid Scrutiny Project.

To ask the rapid scrutiny membership to form a Traded Services for Schools Task Group.

To request that the membership of the Traded Services for Schools Task Group perform a separate piece of scrutiny on Outdoor Education.

69 DfE Changes - Update from Department for Education -

The Committee received an update from Terence Herbert, Corporate Director, on developments relating to children's services arising from the Department for Education from August to October 2017 as follows:-

- National funding formula for schools and high needs block
- Primary assessment in England - Consultation outcome
- Maths and English functional skills: revised subject content
- Academies Update
- £20 million improvement programme for children's social care
- Corporate parenting, the local offer and personal adviser support – open consultation

- Revised guidance for virtual school heads and designated teachers – open consultation
- Junior individual saving accounts for looked-after children
- The Multi-Agency Response to Children Living with Domestic Abuse
- Inspection of local authority children's services (ILACS) Pilot inspection update
- Self-evaluation of social work practice

Elizabeth Williams, Head of Finance Care, was in attendance and answered questions on the schools funding formula. A timetable had been set for the new formula, which included a short consultation period. This included going to Schools Forum.

Resolved

To note the update provided

70 **Task Group Updates**

Resolved

To note the update report

71 **Forward Work Programme**

Resolved

To note the forward work programme

72 **Date of Next Meeting**

Noted as Tuesday 19th December at County Hall, Trowbridge, starting at 10.30am. With a pre-meeting briefing at 9.30am in the meeting room.

73 **Urgent Items**

None.

(Duration of meeting: 10.30 am - 1.00 pm)

The Officer who has produced these minutes is Roger Bishton, of Democratic Services, direct line 01225 713035, e-mail roger.bishton@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

WILTSHIRE COUNCIL

CHILDRENS SELECT COMMITTEE

19 DECEMBER 2017

Bi Annual Update from the Corporate Parenting Panel

1. Purpose of Report

- 1.1 To provide a bi-annual update to the Children's Select Committee on the progress and achievements of the Corporate Parenting Panel.

2. Background

- 2.1 In January 2016 the Panel approved their Corporate Parenting Strategy for 2016-18. **Copy attached as Appendix 1.**
- 2.2 Working together with children looked after and care leavers the Corporate Parenting Panel highlighted within this Strategy seven strategic priorities which if delivered will improve outcomes for both children looked after and care leavers.
- 2.3 Corporate Parenting Panel have nominated a Cllr to act as lead member for each of the seven priorities. The lead Cllr will meet regularly with relevant officers, scrutinise data and plans, and where appropriate meet with young people. Feedback on progress is then provided at each meeting of the Corporate Parenting Panel.
- 2.4 The Corporate Parenting Strategy requires a six-monthly update to Children's Select on the progress made against each strategic priority. This report provides this update.

3. Update on Strategic Priorities

3.1 Strengthen the Corporate Parenting Role and Corporate Parenting function across Wiltshire Council as a whole – Cllr Laura Mayes

- Cllr Laura Mayes continues to chair the Corporate Parenting Panel, she also sits on the Looked After Children, Young People and Care Leavers Improvement Board and attends performance review meetings for relevant social work teams. Cllr Mayes is therefore well placed to provide Corporate Parenting Panel with a broad overview of performance across Families and Children's Services.
- In the last six months Cllr attendance at Panel has been good, new members have been welcomed to panel following elections in May and this has added a positive new dynamic to panel discussions.

- Panel's relationship and contact with young people in care and care leavers has improved. The structure and frequency of Shared Guardian sessions have been changed to maximise the value of these events. A consistent group of Cllrs will now meet with a larger group of children. We have used the initial sessions to update our promise to children in care, among other things this has identified the importance of stability of placement and placement choice. These are two themes that we will continue to scrutinise in the next 6 months.

3.2 Continue to improve timeliness of permanency for looked after children across the range of permanency options - *Cllr Jane Davies and Sally Smith – Chair of Wiltshire Fostering Association*

- Panel receives regular data on placement stability. Long-term placement stability at 77% is good (looked after for at least 2.5 years, in the same placement for the last 2 years), this is above the end of year target (72%) and national averages (68%). The percentage of children experiencing three or more moves during their first year in care has declined (10%) and is now within our target range and is line with the national average.
- Panel has received summary reports outlining learning from placement disruptions and Cllr Davies and Sally Smith meet regularly with the Fostering Service Manager to monitor how recommendations from learning are implemented.
- Corporate Parenting Panel has given its support to the implementation of a Mocking Bird type project in Wiltshire. This initiative, led by Wiltshire foster carers, will see foster carers working together to support each other. Panel will monitor the impact that this has upon children cared for within these hubs, it is anticipated that this will further improve permanency rates.

3.3 Ensure that there is sufficient accommodation for looked after children within Wiltshire which meets the needs of those children. Prioritise placement within Wiltshire – *Cllr Pat Aves and Sally Smith*

- Cllr Aves and Sally Smith have regular meetings with the Fostering Service manager to review the foster carer recruitment strategy. Performance data, including KPI for the fostering service is available for review.
- At each meeting of the Corporate Parenting Panel an update is presented on placement budget and progress with foster carer recruitment is monitored.
- Panel have noted the growth in the number of new applications to foster but remain concerned that net growth is slow and that internal targets are unlikely to be met by year end. Panel will continue to scrutinise and seek evidence of impact on children through shared guardian sessions and reports from the Head of Service.

3.4 Improve care leavers journey by ensuring an enhanced offer to care leavers across all areas: education, employment and training, independent living, housing options and health – *Cllrs George Jeans and Melody Thompson*

- Corporate Parenting Panel has received regular updates on service plans in response to the Children and Social Work Act 2017. Within this there is a focus on services to care leavers.

- Cllr Jeans and Cllr Thompson continue to monitor development of the Wiltshire 'local offer' to care leavers. A first draft of the offer is due to be presented to panel for scrutiny in January 2018.
- Panel supported officers in their bid to ensure Care Leavers are included as a priority group in the Council Housing Strategy and have been instrumental in developing a pilot shared housing scheme within Wiltshire.
- Data submitted to panel is closely scrutinised. The percentage of care leavers in suitable accommodation at 98% for 16-18 year olds is good. This drops to 83% for 19-21 year olds and while this is better than the national average this will become a focus for attention as there is room for improvement here. A similar trend is seen in relation to EET figures, with 90% of 16-18 year olds in education or training but dropping to 46% for 19-21 yr olds. Panel will monitor the success of the Building Bridges programme in providing routes into employment for our older care leavers.

3.5 Improve the educational outcomes for looked after children; closing the gap between looked after children and other children in the county – Cllr Phil Whalley

- Cllr Whalley has regular meetings with the new Virtual School Head to scrutinise performance data and improvement plans.
- For the second year in a row our GCSE results have been strong with over 30% achieving 5 GCSE's including English and Maths. While we still wait for national data we do know that our performance is stronger than statistical and geographical neighbours.
- Our results at key stages 1-3 are poorer and consequently the Virtual School improvement plan identifies early years as a key point of focus.
- Cllr Whalley is a member of the newly constituted Virtual School Board of Governors and attended the inaugural meeting in Sept.
- New arrangements are in place to ensure Pupil Premium spend is targeted more effectively. Performance measures for individual children, schools and cohorts are being developed. Cllr Whalley works closely with the VSH on each of these developments and provides regular feedback to panel.
- The Virtual School Head is a member of Corporate Parenting Panel. In October she presented her initial assessment of the performance of the Virtual School and set out the priority action areas. These actions were endorsed by panel.

3.6 Ensure that looked after children are protected from the risk of child sexual exploitation and reduce the frequency with which some looked after children and care leavers currently go missing – Cllr Pauline Church

- Cllr Church meets with the manager of the Emerald Team and detailed reports are presented to every meeting of the Corporate Parenting Panel.
- The quality and effectiveness of return interviews is monitored by panel. The percentage of missing episodes where a return interview is offered continues

to increase and reached 96% in Sept 2017 with 46% of these being completed.

- Push and pull factors are reported. Panel has discussed the problem the team experiences in tracking children placed in Wiltshire by other local authorities and the difficulty the Emerald Team experience when communicating with other local authorities where Wiltshire children are placed out of county. Both issues will be subject to continued scrutiny by panel.
- Cllr Church has also attended a MASH tour and presentation. Cllr Church reported to Panel that she observed a good mix of social work and police collaboration with good use made of child sexual exploitation indicators. Arrangements are being made for Cllr Church to attend a return interview to observe practice.

3.7 Ensure that looked after children and care leavers have timely and easy access to mental health services – ***Cllr Stewart Palmen***

- Cllr Palmen joined Panel following changes to membership after the general election. He has met with Sam Shrubshole from CAMHS to examine access routes and service provision for looked after children.
- Following the meeting with CAMHS Cllr Palmen plans to visit the OSCAR outreach/crisis team to better understand how this team supports children in placement and works with residential staff and foster carers.
- Priorities identified include the effectiveness of transition routes between CAMHS and adult mental health services and access to voluntary/community provision including MIND.

4. Proposal

- 4.1 That the Committee note the update from the Corporate Parenting Panel.
- 4.2 A full annual report will be presented to Children's Select at the end of the financial year.

Lucy Townsend (Director Families and Children's Services)

Report Author: Martin Davis (Head of Service)

30 November 2017

Appendix 1 – Corporate Parenting Strategy

**Wiltshire Council
Corporate
Parenting
Strategy
2016 – 2018**

Why the Corporate Parenting Strategy is important

Hello and welcome to Wiltshire Council's Corporate Parenting Strategy, which is about what looked after children and care leavers expect our corporate parents to do and work towards to be good in their role.

The strategy is about us – the children and young people in and leaving Wiltshire Council's care. It's about how we are looked after and how things can be made better for us – not just while we are in care but also afterwards.

Within the strategy the corporate parents have worked with the Children in Care Council to set out a number of priorities. This is important as it means our views are included within the strategy.

As the Children in Care Council represent that voice of all looked after children and care leavers, it is really important to us that the strategy works, so that children and young peoples' experience of being in Wiltshire's care is a positive one and builds solid foundations for our future.

We run this programme to benefit all Children in Care. As young people, we feel like our voice is not always heard and we ask that all Corporate Parents commit to spending time listening to us.

- Children in Care Council members, January 2017

1. Introduction

Wiltshire Council (the “Council”) recognises that Looked After Children and Care Leavers are among the most vulnerable children and young people in our society.

The Council has a legal duty to act as a good and effective Corporate Parent to children and young people in its care.

The Council is guided in its duty as a Corporate Parent by The National Children’s Bureau , which has produced guidance supported by central government, including a summary of the legal and policy guidance that informs Corporate Parenting. This strategy has been developed having regard to that guidance.

An effective Corporate Parent will ensure that looked after children and care leavers have at least the same care, nurture, support and life chances as any other child in our society might expect. Where these opportunities are not provided Corporate Parents will have failed in their primary duty.

As a responsible and reasonable Corporate Parent, the Council will deliver on our Promise to looked after children This Promise was made following a meeting with the Children in Care Council who had talked to other children and young people in care to ask them what they wanted from their Corporate Parents. The wording below came direct from the young people themselves:

Being in Care

- *A choice of when to move on from care.*
- *To try not to separate brother and sisters (however, if this is not possible, try to ensure brother’s and sister’s placements are close together and allow contact).*
- *To allow looked after children and young people to be involved in the choice of their placement from the start.*
- *To find a place where you feel comfortable and ‘at home’ and can stay until the end of your time in care.*

Listening to Looked After Children and Young People

- *To listen to your views and act on them.*
- *To provide a social worker you can rely on who keeps to meetings, gives clear information, is honest and responds when needed.*
- *Make looked after children and young people aware of their rights and to train others in the rights of looked after children and young people.*
- *To ensure that children and young people are involved in the creation and regular review of their care plans.*

Support

- *Better help getting into school or college whatever has happened.*
- *To provide support so looked after children and young people can see their family (i.e. transport)*
- *To use reliable transport for young people.*
- *To organise group activities for young people in care and those leaving care.*

- *That if bullying arises for any looked after child or young person it will be dealt with quickly and efficiently.*
- *To support young people in care to find training, education or a job that suits them when they leave school.*

The aim of this strategy is to ensure that the Council's Corporate Parenting functions support improvement in services and to ensure the best possible outcomes for children and young people. In order to achieve this, it is essential that Councillors:

- Understand their roles and responsibilities as Corporate Parents.
- Scrutinise and challenge how the Council performs in delivering its services as a Corporate Parent.
- Engage effectively, with energy, consistency, and confidence with children and young people so that their voice is heard and has influence.
- Support and enable children and young people to challenge where services need to improve.
- Maintain a comprehensive overview of the progress of looked after children and for care leavers, ensuring they consistently scrutinise the quality, effectiveness and performance of the services that support them.

2. Corporate Parenting - Defined Responsibilities

Services for looked after children and care leavers need to be co-ordinated, focused and effective. Responsibility for this rests at a corporate level with Councillors who will hold senior staff accountable for the implementation of strategies and services.

In 2009, The National Children's Bureau, funded by the Government, created a gold-standard approach to corporate parenting, with a range of resources available to Councillors to help them design the best-fit corporate parenting model for local needs and to understand and fulfil their corporate parenting roles. This has been updated year on year and is available on the NCB website:
<http://www.ncb.org.uk/corporate-parenting>

NCB publications identify three distinct levels of role responsibility for Councillors; 'universal', 'targeted' and 'specialist'. These responsibility levels are defined below:

Universal responsibility

Every elected member and manager within Wiltshire Council, in conjunction with members of governing bodies of partner agencies, needs to:

- Understand their 'Corporate Parenting' role
- Have knowledge of the profile and needs of looked after children, young people and care leavers
- Understand the impact of council decisions on all looked after children and young people

- Examine information about current levels of quality of care and services for young people and assess whether this would be 'good enough' for their own child
- If shortcomings in services and support for young people are identified, ensure that action is taken to address these shortcomings and strive to continually improve outcomes.

Targeted responsibility

For elected members who visit Children's Homes or who are members of the Corporate Parenting Panel, and for managers of children's services, their responsibilities are as above.

In addition they will also need to make sure, in partnership with those with lead responsibility in partner agencies, that they:

- Are aware of Government expectations regarding services for looked after children and young people
- Have access to and examine qualitative and quantitative information about children and young people in Wiltshire
- Consider how they are going to respond to and hear the voice of children and young people and their carers/parents
- Continually take action, in conjunction with officers and partner agencies, to improve services and respond to changing needs

Specialist responsibility

This includes key roles of the Lead member for Children's Services, the Director of Children's Services, and the Chair of Corporate Parenting Panel. There is a responsibility for these individuals to:

- Provide leadership across the Council in safeguarding and monitoring the welfare of looked after children and young people
- Ensure effective governance arrangements are in place
- Undertake regular in-depth analysis of the needs of looked after children and young people and the services required to meet these needs
- Ensure the strategic plans of the Council and joint plans with partner agencies reflect the needs of looked after children and young people
- Keep up-to-date with national research and new performance indicators in relation to looked after children and young people

3. Corporate Parenting Panel – Functions and Terms of Reference

The Corporate Parenting Panel is the primary vehicle for Councillors to meet with key officers and to challenge and scrutinise the performance, quality and efficacy of Wiltshire Council's services.

The Corporate Parenting Panel will comprise up to 8 Core Members drawn from elected Councillors politically balanced and nominated by group leaders. Group leaders will ensure that they appoint substitute members to cover absences.

Associate Members will include officers from the council and key partner agencies and comprise of:

1. Corporate Director
2. Associate Director – Children's Operational Services
3. Head of Care, Placements and EDS
4. Senior Commissioning Officer – Children's Social Care (Voice and Influence)
5. A Representative from the Children in Care Council
6. Cabinet Member for Children's Services
7. Chair of Wiltshire Fostering Association
8. Conference and Reviewing Service Manager
9. Designed Doctor for Looked After Children
10. Virtual School Headteacher

If any of the core members are unable to attend a meeting they will send a substitute representative.

On behalf of all Councillors acting as Corporate Parents, the Corporate Parenting Panel will ensure delivery of the following seven strategic priorities:

- Strengthen the Corporate Parenting Role and Corporate Parenting function across Wiltshire Council as a whole.
- Continue to improve timeliness of permanency for looked after children across the range of permanency options.
- Ensure that there is sufficient accommodation for looked after children within Wiltshire which meets the needs of those children. Prioritise placement within Wiltshire.
- Improve care leavers journey by ensuring an enhanced offer to care leavers across all areas: education, employment and training, independent living, housing options and health.
- Improve the educational outcomes for looked after children; closing the gap between looked after children and other children in the county.
- Ensure that looked after children are protected from the risk of child sexual exploitation and reduce the frequency with which some looked after children and care leavers currently go missing.

- Ensure that looked after children and care leavers have timely and easy access to mental health services.

The Panel will appoint a Chairperson on an annual basis.

To ensure that strategic oversight and critical challenge is effective, each member of board will have a lead role in relation to delivery of one strategic priority.

4. Quorum

The quorum of the Corporate Parenting Panel will be 75% (6) Councillors, 70% (7) Associate Members in attendance. Where the meeting is not quorate, the Chairperson will adjourn the meeting.

5. Frequency of meetings

The Corporate Parenting Panel will meet bi-monthly with a minimum of 5 meetings a year.

6. Reporting

The Panel would report its work through the Wiltshire Council Children's Select Committee. Following each meeting the Chairperson will send a copy of the Panel minutes to the Chairman of Children's Select Committee. On a six monthly basis the Panel Chairperson will prepare a report for Chairman of the Children's Select Committee, addressing progress against each of the seven strategic priorities.

In addition to this the Chairperson of the Corporate Parenting Panel will present an annual report to Full Council which will be shared with the Children's Select Committee prior to submission.

7. Terms of Reference

Corporate Parenting Panel will;

- Make a commitment to prioritising the needs of looked after children and young people and their carers and demand that all departments within the Council prioritise the needs of this group
- Receive reports from the Children in Care Council and act on their views
- Provide clear strategic and political direction in relation to corporate parenting
- Show ambition and aspirations for all looked after children and care leavers
- Ensure that all councillors and Wiltshire Council departments are fulfilling their roles and responsibilities as corporate parents proactively. This may involve, for example, the Corporate Parenting Panel organising specific education and

training events for all members to ensure they are equipped with the knowledge and skills to be corporate parents

- Investigate on behalf of all Councillors ways in which the role of Corporate Parenting can be improved, using examples of research and effective practice from other local authorities
- Listen to the views of children, young people and their carers to involve them in the assessment and development of services
- Engage with children and young people who are looked after, or have left care, by inviting them to act as advisers to the Panel
- Monitor the performance, quality and outcomes of the Council's services in relation to children and young people in public care and identify any areas for improvement
- Scrutinise key performance indicators in relation to children and young people in the care of Wiltshire Council
- Meet with government inspectors, where appropriate, for their input into inspections
- Participate as members of the adoption and fostering panels
- Agree a work plan, review progress, membership of the panel and attainment of its role and terms of reference and report to the Cabinet and Children's Services Select Committee as appropriate, and in any case to the Full Council annually.

Wiltshire Council

Children's Select Committee

19 December 2017

Children and Adolescents Mental Health Services (CAMHS) Task Group

Purpose of the report

1. To present the report of the CAMHS task group following its first initial scoping meeting on 22 November 2017, where the context of CAMHS in Wiltshire was relayed and the re-commissioned community Tier 2 (Primary CAMHS) and Tier 3 (specialist CAMHS) CAMHS service model was explained.

Background

2. Cabinet originally received a report on the '[Re-commissioning of Child and Adolescent Mental Health Services \(CAMHS\)](#)' on 17 May 2016. The reason for Cabinet's consideration of this report was because the primary and specialist CAMHS contracts were due to expire in March 2017 (the contracts were then subsequently extended until 31 March 2018) and thus, a re-commissioning process needed to be agreed. With the national focus on improving children and young people's mental health, it was also seen as a timely opportunity to review the service to reflect the changing needs of children and young people.
3. During 17 May 2016 Cabinet, it was resolved that the Council should work with the Wiltshire CCG to re-commission a new integrated service delivery model for primary and specialist CAMHS. It was agreed that Wiltshire Council funding for primary CAMHS ought to be aligned with Wiltshire CCG funding for specialist CAMHS.
4. Further to this, Cabinet endorsed the re-commissioning of the service across the Bath and North East Somerset (B&NES), Swindon and Wiltshire Sustainability and Transformation Plan (STP)¹ geographical footprint (with involvement and alignment of resource from Swindon and B&NES CCGs). The rationale was that this would align with the Sustainability and Transformation Plan's aims to deliver improved quality of care and outcomes.
5. Cabinet approved the commissioning approach agreed by the Wiltshire CCG Governing Body. It was agreed that Wiltshire CCG would take on the role as

¹ a joint plan across all three CCGs with local authority involvement to improve health and care services

Lead Commissioner for the new service with Wiltshire Council as an associate to the contract².

6. The Cabinet Member for Children's Services was authorised with delegated approval of the procurement process and the decision on the contract award was agreed to be made by the then appropriate Corporate Director, Carolyn Godfrey, in consultation with the Cabinet Member.
7. The recommissioning project was led by the Wiltshire Council Joint Commissioning and Planning Team within Children's Services, headed up by Susan Tanner (Head of Service) reporting to the then Associate Director (Joint with CCG) for Commissioning, Performance and School Effectiveness. Within Wiltshire Council, currently the recommissioning team is overseen by Terence Herbert, Corporate Director for Children and Education.
8. A CAMHS Procurement Board was established to oversee the project that included representatives from across B&NES, Swindon and Wiltshire. This reported directly into the relevant commissioning authorities involved in the joint commissioning of the new service.
9. Following Children's Select Committee's consideration of the Cabinet [report](#) and appendices on 31 May 2016, it was resolved that a task group should be established to look at the recommissioning of the Child and Adolescent Mental Health Service. This task group was agreed as a priority topic because the Committee felt that the demand for mental health services was rising and there was a present challenge in helping young people access services, particularly so for those less likely to seek assistance. Importantly, the Committee felt that greater emphasis ought to be placed on early help and preventative work; to help ensure that children and young people can have their mental health needs addressed, before they reach a crisis point.

Membership

10. The task group comprised the following membership (as at 22 November 2017):
 - Cllr Phil Alford (Chairman)
 - Cllr Clare Cape
 - Cllr Gordon King
 - Cllr Hayley Spencer
 - Cllr Fred Westmoreland
11. Unfortunately Cllrs Cape and Spencer were unable to attend 22 November meeting and, due to a last minute conflict, the Cabinet Member was also unable to attend. Cllr Jon Hubbard, Chairman of Children's Select Committee, attended the pre-meeting briefing as a guest attendee.

² An associate represents the same role as a joint commissioner

Evidence

12. A presentation on the 'Progress in raising standards of mental health for children and young people in Wiltshire'; which detailed the current landscape of CAMHS and what the re-commissioned CAMHS model hopes to achieve was delivered to the task group.
13. Evidence was also received from James Fortune, Lead Commissioner; Susan Tanner, Head of Commissioning; Lucy Townsend, Director for Family and Children's Services and Terence Herbert, Corporate Director for Children and Education.

Deliberation

14. Currently, Primary and Specialist CAMHS in Wiltshire are provided by Oxford Health NHS Foundation Trust, under separate but linked contracts. Wiltshire Council funds and holds the contract for Primary CAMHS (PCAMHS); which provides interventions and treatment for children and young people assessed as having mild to moderate mental health needs, whilst the Wiltshire CCG funds and holds the contract for specialist CAMHS (CAMHS); this service is for children and young people with more severe mental health difficulties.
15. The Council's budget for PCAMHS (2017/18) is £518,000 per annum and is funded through the Children's Services budget. The budget for specialist CAMHS is around £4 million per annum, funded from the Wiltshire CCG. It should be noted that the re-commissioning of the CAMHS service does not include inpatient services, as this is the responsibility of NHS England Specialised Commissioning.
16. In order to support the development of seamless services and improved outcomes, the Wiltshire CCG and Wiltshire Council work closely together in partnership on the commissioning of health and care services for children and young people. To aid this, Wiltshire CCG has an agreement in place (including funding) with Wiltshire Council; whereby the Joint Commissioning and Planning Team within Children's Services carries out commissioning functions on behalf of the Wiltshire CCG.
17. This arrangement means that functions undertaken on behalf of the Wiltshire CCG involve accountability to the Wiltshire CCG Clinical Executive and Governing Body and not Wiltshire Council. For example, the Wiltshire CCG Local Transformation Plan is developed by the Joint Commissioning Team, however, it is ratified by the Wiltshire CCG Governing Body. This structure had previously been facilitated through the former Wiltshire Council post of Associate Director (Joint with CCG) for Commissioning, Performance and School Effectiveness.
18. Considering the above, the task group felt that it was important for them to consider the new governance arrangements of the re-commissioned CAMHS

service. Governance was seen as important for the task group, because they felt that they needed to understand whether there is the mechanism in place for decisive monitoring of the delivery and effectiveness of the re-commissioned CAMHS service.

19. There was discussion around whether overview and scrutiny (O&S) are able to conduct a scrutiny review of partner organisations, such as the Wiltshire CCG. The O&S guidelines for the O&S Health Select Committee state that O&S has the power to: review and scrutinise matters relating to the planning, provision and operation of the health service in Wiltshire; require information to be provided by NHS bodies in line with the above, including information that may be confidential in nature and relates to commissioning plans, or finance and make recommendations to these bodies, where appropriate.
20. Despite the fact that the CAMHS task group fell under the remit of the Children's Select Committee, as the Health Select Committee (under its responsibility as an O&S function) holds the power to scrutinise the Council's partner health bodies, it was felt that such a scrutiny review would therefore not necessarily be beyond the role of the CAMHS task group.
21. However, it was further debated whether the task group could add most value if its focus was predominantly around preventative measures and reviewing the availability and ease of access of tools for children and young people to use, to take control of their mental health needs at an early stage.
22. The re-commissioned CAMHS model is due to become live from 1 April 2018 and it has been jointly commissioned between Wiltshire CCG, Swindon and B&NES CCGs and Wiltshire Council (it should be noted that Swindon are only engaged for Tier 3). Mobilisation of the new service will take place between December 2017 and March 2018.
23. As the re-commissioned CAMHS model is not due to commence for a little while, the task group felt that it would be best if a Rapid Scrutiny, or separate or Part II task group were established by Children's Select Committee in April 2019; in order to monitor the effectiveness of the re-commissioned CAMHS model, with a particular focus on the following three indicators: a reduction in hospital admissions for children and young people with mental health needs; a reduction in self-harm and a reduction in the prevalence of eating disorders among children and young people.
24. The key objectives of the re-recommissioned CAMHS model are:
 - 'One Door Access' – if a child or young person approaches CAMHS, the new model aims to ensure that they can be sign-posted to the right support first time, as opposed to being shifted around what is currently a complex system;

- Earlier intervention and prevention – there is a renewed focus on improving preventative work with children and young people, to help them to take control of their mental health before they reach a crisis point;
- Evidenced-based intervention – any CAMHS interventions would be based on clear evidence as to what works, to help ensure that the most appropriate interventions take place and that CAMHS truly has children and young people at the heart of its service delivery;
- A holistic approach – a focus on whole family care and support for the child/young person, with agencies working together;
- Enhanced crisis care and support – with social care and CAMHS working in partnership to respond to children and young people in crisis and keep them safe from harm;
- Integrated specialist pathways – to provide more seamless care and support and good information for children, young people and their families about their package of care.

25. The re-commissioned CAMHS model takes into account the national vision for children and young people's mental health, as set out in the Government's '[Future In Mind](#)' document, as well as the Wiltshire CCG's [Local Transformation Plan](#) for children and young people's mental health and wellbeing.

26. Overall, CAMHS in Wiltshire is faring well with improvements to waiting times as well as recognition of the community based eating disorder service; which is acknowledged as an example of best practice nationally.

Conclusions

27. The task group felt that their first meeting was informative, however, in order to accurately assess if and where they could add most value and therefore determine their Terms of Reference (ToR), it would be necessary to conduct further scoping meetings.

28. The task group recognised that children and adolescent's mental health was a priority of their parent committee, and they felt that it was important that they could add value by considering the governance arrangements of the re-commissioned CAMHS service, as well as comparing and contrasting between the previous CAMHS model and the re-commissioned CAMHS model. However, they would be unable to monitor the effectiveness of the re-commissioned CAMHS model until the appropriate data was available, from April 2019.

29. NHS guidance for the Local Transformation Plan (LTP), which considers the whole remit of the CAMHS service, states that the relevant Local Authority needs to be a partner and thus engaged in the development of the LTP. The

task group recognised that they had been established to concentrate on CAMHS itself. CAMHS is one means through which children and young people have their mental health outcomes improved and the task group felt that they could consider how Wiltshire Council is engaging with other services (partner agencies) in improving access to CAMHS.

30. In order to assess and provide informed input on whether children and adolescents' mental health needs have the opportunity to be met, the task group felt that they needed to consider the entire CAMHS model and how it was delivered. In other words, they felt that the remit of their work should have an important focus on governance, however, they felt that their parent committee may be expecting them to prioritise prevention as a focus, rather than governance.

Recommendations

1. That Children's Select Committee ask the CAMHS task group to:
 - a) Consider the governance arrangements for the recommissioned CAHMS service;
 - b) Explore and understand the new CAHMS model in comparison to the existing model and consider the evidence base for any changes. Then where appropriate, make recommendations to support its implementation and effectiveness;
 - c) Look at existing data and ensure that the new model's performance will be robustly monitored and benchmarked against this by the council, partners and by the proposed future scrutiny exercise;
 - d) Consider access and referral points within the new CAHMS model and, as appropriate, make recommendations to maximise take-up by children and young people in need of support.

2. That in April 2019 Children's Select Committee undertake a review of the performance of the recommissioned model, putting particular focus on the following indicators (plus any further indicators agreed by the task group as part of the work proposed under 1c above):
 - a reduction in hospital admissions for children and young people with mental health needs;
 - a reduction in self-harm;
 - a reduction in the prevalence of eating disorders among children and young people.
 - an improved uptake in young people accessing the service.

Cllr Phil Alford, Chairman of the CAMHS Task Group

Report author: Natalie Heritage, Senior Scrutiny Officer. T: 01225 718062 E: natalie.heritage@wiltshire.gov.uk

Appendices

None

Background Documents

17 May 2016, Cabinet Report: Re-commissioning of Child and Adolescent Mental Health Services (CAMHS)

31 May 2016, Children's Select Committee Report: Re-commissioning of Child and Adolescent Mental Health Services (CAMHS)

17 March 2015, Report of the work of the Children and Young People's Mental Health Taskforce: 'Future in Mind'

Wiltshire CCG, Local Transformation Plan

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Wiltshire Council

Children's Select Committee

Date 19 December 2017

Children's Services Case Management System Update

Purpose of Report

1. To update the Committee on the progress with the procurement and implementation of the new Children's Services Case Management System.

Background

2. The Children Services CMS (Case Management Systems) Programme of work commenced implementation in July 2017 following a 15 month procurement exercise for an integrated solution that would replace up to five legacy databases.
3. Following Procurement the contract was awarded to Liquidlogic to deliver a hosted solution in line with Children Services integrated working and provide a holistic view of the child and family.
4. A phased approach across four phases was agreed. Phase 1 implementation has commenced with delivery planned for November 2018.

Main Considerations for the Council

5. An overall 'vision' for future data recording and information sharing across Children Services and external partners has been produced and provides the scope for system change (appendix 1). This feeds into the overall Children's Transformation programme aligning with business processes. Instead of needing to access five systems, staff will be able to have single sign on to one solution made up from several modules. Staff are being consulted with and included in the overall design discussions.

Phases

6. The project is split into four phases with funding agreed for the first three phases:

Phase 1	Summary of Scope	Timescale – Go Live
Start July 2017	Children’s Social Care Early Help SEND Portals	November 2018
Phase 1A	Extension to Phase 1	
	Troubled Families Single View	Spring 2017
Phase 2	Summary of Scope	Timescale – Go Live
Spring 2018	D. Early years E. Education Management & Targeted Support F. Portals	April 2019
Phase 3	Summary of Scope	Timescale – Go Live
Start Jan 2019 Start Aug 2019 Start Aug 2019	H. Admissions (optional item) G. Children’s Centres I. Youth Services (optional item)	July 2019 July 2020 July 2020
Phase 4	Summary of Scope	Timescale – Go Live
Start Jan 2020	K. Adults’ Social Care (optional item) L. Finance Adults (optional item) M. Finance Children (optional item)	Jan 2022

7. The timetable above sets out the programme phases and estimated timescales. Some of the requirements within scope are yet to be decided and are dependent upon Children’s transformational changes that impact upon overall service delivery requirements.

Progress to date

Phase 1

8. System configuration is progressing on time focusing on the Children’s Social Care element. Business Implementation Leads on the programme known as ‘BILs’ have been working with Liquidlogic to align social care workflow processes. Over a period of 10 days the configuration has been completed and testing will commence in January. There are four rounds of testing and adjusting the system with a planned completion in July 2018. This will replace the current CareFirst Social Care system. Work starts to define configuration for Early Help and the SEND Education Health and Care Plans in the New Year.
9. Data migration work has started beginning with the extraction of basic demographic data, followed by a more intensive round of data extraction bringing in data from the educational support side Impulse and SEND Bright systems. The complexity of matching multiple records from variable databases is extensive work. To date the project has been successful in extracting and sending matched demographic data up to LiquidLogic.
10. As well as database records needing to be extracted and migrated across to the new system, there are a variety of documents stored electronically in

various places. These documents are being gathered and organised to transfer across into Liquidlogic's document repository area. It is envisaged that documents relating to records migrated within phase 1 will migrate first followed by a further batch within phase 2.

Safeguarding Considerations

11. The new CMS will provide opportunities to safeguarding children and young people better with improved information sharing. This needs to be appropriately managed through good role based security and timely and accurate recording.

Public Health Implications

12. Children and families should benefit from improved services through more joined up working.

Environmental and Climate Change Considerations

13. The new CMS will enable better electronic communications thereby reducing front line professionals travel time and the need for so many paper communications.

Equalities Impact of the Proposal

14. A privacy impact assessment as commenced to consider any implications for the new ways of working that the new system brings.

Risk Assessment

15. The project maintains a risk register. Key risks include:

Risk	Mitigating actions
Project not delivering within budget	Accurate/realistic project plan
Project phases not going live at planned times	Regular programme meetings with progress and financial reports
Benefits not as great as envisaged	Milestones in place
	Supplier has implemented in other LAS so have experience
	Taken advice from LAs that have experienced this change
	Systems thinking advice
	Keeping scope in control

Financial Implications

16. Capital funding has been allocated, approved on a full payback basis. The figures below provide a forecast of both capital and revenue costs that include

known product costs and project associated costs. Payback in full is planned over 8 years through reduced running costs and efficiencies.

CAPITAL (years 1-4)	Estimate as at Nov 17 £
Contractor Capital Costs	854,785
Additional Exercisable Options	79,015
Two month extension with supplier	7,000
Supplier Contingency	3,600
TOTAL SUPPLIER CAPITAL ESTIMATE	944,400
Non Supplier Capital Costs	1,306,500
Total	2,250,900
REVENUE (years 1-8)	
Legacy Systems > Replacement systems	-106,000
MRP Interest Payable on Capital Borrowing	394,000
Training (years 1-5)	200,000
	488.000

Legal Implications

17. Procurement was through the Council's standard processes and a five year contract is in place with options to extend.

Options Considered

18. Implementation is underway with optional items included for consideration at a later date.

Conclusions

19. The project has made a good start and will deliver real benefits to frontline workers and their managers; as well as facilitating more effective interactions with our service users and partners. Key to a successful delivery is the continued collaboration between Liquidlogic and the Council, and clarity of scope and investment to gain the efficiencies and better ways of working desired.

Terence Herbert
Corporate Director, Children and Education

Report Author: Lynda Cox
 Head of Performance Management and Information
 4 December 2017

Appendix

Case Management System Vision Summary

Children's Services Case Management System

Vision Summary

The focus is about integrating existing systems across Children's Services which will allow those working with children a single view of the child's journey, a more collaborative approach to multi-agency, multi-disciplinary working and will feed into the vision of:

Wiltshire Council Children's Services vision:

"One joined up approach to making a positive difference to outcomes for Wiltshire's children and young people, ensuring they are safe and have high aspirations."

Liquidlogic Children's Social Care system (LCS) consists of several modules including Early Help Module (EHM), Single View and Early Years and Education System (EYES). These modules can all operate in isolation but we have opted to have an integrated system using the above modules. The Single View module can display information from third party databases which gives professionals an understanding of the case and which other agencies/professionals are involved, which leads to a more coordinated approach.

The Council Children's Services vision is to create a Case Management System to replace the databases currently in use. It will integrate computer systems across the 12 business areas addressing statutory, management and process requirements for Children's Services. Children's Services has changed significantly and the current systems are not the best fit to support our work well. We need a system that enables effective management overview so consistency, performance and impact can be monitored at various levels ie service, team and individual worker/case level.

Children's Service Case Management System Vision:

"A fully integrated system that allows the needs and journey of our children to be seen and clearly understood, ensuring the right services are provided at the right time to achieve better outcomes".

The new ways of working will be in line with legislative requirements and the Council's goals to:

1. Reduce paper transaction and storage, thereby reducing the risk of data loss and duplicated transactions;
2. Enable secure inter-organisational access to, and sharing of, data;
3. Move towards mobile and more efficient ways of working;
4. Review, re-design and stream line out of date processes and practices so they align to the Council's new ways of working;
5. Meet the Government's agenda for Children's Services, educational support, early intervention and social care;
6. Improve the outcomes for children, young people and families.

The project objectives are:

- Improved outcomes for children and young people – better tracking of the child's journey, better evaluation of interventions, workers spending more direct time with families rather than recording, all of which could improve the standard and quality of work. There is also a need to improve the quality of information shared with clients both for current cases and Data Subject Access Requests.
- Improved worker experience – a more intuitive operation, able to see holistic view of the child and who is working with them, alerts, task reminders, family and individual's recording, see the journey of the child, enabling mobile/flexible working and more efficient working.
- Improved manager experience – dashboards to see service, team and individual's performance and workflow, ease of allocation/re-allocation of cases, self-service reporting.
- Improve performance management – instant availability of performance indicators with drill down ability to individual cases, automated central government returns, visibility of key metrics which would aid budget decisions.
- Keeping up with ways of working. National and local expectations change and so do council structures and service delivery requirements. ICT technology and functionality continues to develop and enable improved ways of working.
- Meet the minimum expectations of regulators – expectations are that local authorities have systems that support current ways of working for frontline professionals, give good visibility of the child's journey and facilitate good decision making and evaluation of outcomes.
- Improved supplier support and maintenance – this has been variable and needs to be more timely, appropriate and accurate. Issues with current delivery have impacted on ICT and the business within Children's Services due to problematic upgrades and installations.
- Value for money – whilst the initial cost of changing systems would be high, there could be savings through reducing the numbers of suppliers/systems used through annual support, maintenance charges and less IT infrastructure costs, including the option to utilise secure cloud options that bring about savings due to economies of scale.
- Better functionality - for workers and managers with better data quality and productivity that would be expected by Children's Services. Time and resources committed to improving the quality of data in the current system so it is properly cleansed before it feeds into the new system. In addition, changes to current work flow practices will be required to accommodate and maximise the benefits of new systems and more flexible working arrangements;
- Flexible/mobile working – this includes negating the need for practitioners to return to the office or a hub to update files. This could be done whilst workers are away from the office and can be uploaded via mobile devices. Portals will allow secure windows for partner agencies to view and share information.

August 2017
END

DfE Changes – Update October 2017 to December 2017

Free early years entitlement for 2 year olds under Universal Credit

1. The DfE has launched a consultation proposing to amend the eligibility criteria for free early years entitlement for 2 year olds by introducing an earnings threshold for those families in receipt of Universal Credit. The proposed net earnings threshold of £15,400 per annum would sit alongside the existing eligibility criteria under the legacy benefit system, until Universal Credit is fully rolled out. It is intended for the proposed earnings threshold for the two-year-old entitlement to take effect from 1 April 2018.
2. The consultation also includes the government's plans for communicating these changes to parents, providers and local authorities, and the steps they will take to support their implementation. The consultation closes on the 15th January 2018. Details can be found [here](#)¹.

Eligibility for free school meals and the early years pupil premium under Universal Credit - consultation

3. The DfE has launched a separate consultation on eligibility criteria for free school meals (FSM) and Early Years Pupil Premium (EYPP) under Universal Credit. This consultation includes proposals to introduce a criterion of 'earned income' threshold of £7,400 per annum. There will be protection for pupils who are currently eligible for FSM or EYPP so that they do not lose out under new eligibility criteria. Full details of the consultation, which closes on the 11th January 2018, can be accessed [here](#)².

Guidance on criminal record checks

4. Ofsted has published Disclosure and Barring Service (DBS) guidance for people who work directly with children or run a childcare organisation e.g. childminders; nannies and playgroup owners. DBS checks are also required for any adults living with a childminder who looks after children in their home. The guidance is available [here](#)³.

Consultation on the regulatory framework for National Assessments

5. Ofqual has published a consultation on the regulatory framework for National Assessments (EYFSP and national curriculum assessments). The existing framework can be found [here](#)⁴. The main changes being proposed are:
 - to bring the framework up-to-date by reflecting changes to the bodies responsible for developing and delivering national assessments
 - to provide greater transparency and clarity about how we regulate, including by introducing a section explaining in more detail our regulatory approach, regulatory tools and our focus on the validity of national assessments
 - making sure our expectations of responsible bodies focus on outcomes such as validity, rather than prescribing certain administrative approaches

¹ <https://www.gov.uk/government/consultations/free-early-years-entitlement-for-2-year-olds-under-universal-credit>

² <https://www.gov.uk/government/consultations/eligibility-for-free-school-meals-and-the-early-years-pupil-premium-under-universal-credit>

³ <https://www.gov.uk/guidance/criminal-record-checks-for-childminders-and-childcare-workers>

⁴ <https://www.gov.uk/government/publications/regulatory-framework-for-national-assessments>

- to make more explicit our expectations relating to assessment purpose and to strengthen our expectations about risks that should be escalated to us by responsible bodies
6. The link to the consultation and proposed new framework is [here](#)⁵. The deadline for responses is 20th December 2017.
 7. Ofqual has also recently published research relating to key stage 2 testing which can be found [here](#)⁶.

Elective Home Education

8. A Private Member's Bill on home education had its second reading in the House of Lords. The Bill, if passed, would institute a duty for local authorities to monitor the educational, physical and emotional development of children receiving elective home education in England and Wales, and for a parent to register home-educated children with the local authority. Full details of the paper can be accessed [here](#)⁷.

Academies Update

9. Number in Wiltshire at the beginning of December 2017:

Sponsored academies	20
Non-sponsored converter academies	69

10. New academies in this period:

New Close Primary School

Relationships and Sex Education for the 21st Century

11. Education Secretary Justine Greening has announced that Ian Bauckham CBE will provide the Department for Education with advice on how relationships education, including relationships and sex education for older children, should be taught in schools. As part of his new role, he will speak to parents, teachers, children and other interested groups about the topics that young people today need to understand to stay safe and happy, including age-appropriate content on mental wellbeing, keeping safe online and LGBT issues. The full announcement can be found [here](#)⁸.

Technical education and apprenticeships: raising awareness

12. From 2 January 2018 all local-authority-maintained schools and academies must give education and training providers the opportunity to talk to pupils in years 8 to 13 about approved technical qualifications and apprenticeships. The DfE has released guidance and an example policy statement which can be accessed [here](#)⁹. Further details will be available in the statutory guidance for schools, available from January 2018.

New NCS guidance for local authorities

13. The Department for Digital, Culture, Media & Sport (DCMS) has published non-statutory guidance to help local authorities in England to embed the National Citizen Service (NCS) and to increase the number of young people from all backgrounds taking part in the programme. This document sets out a number of key actions for

⁵ <https://www.gov.uk/government/consultations/regulating-national-assessments>

⁶ <https://www.gov.uk/government/news/research-into-national-curriculum-testing-at-key-stage-2>

⁷ <http://researchbriefings.parliament.uk/ResearchBriefing/Summary/LLN-2017-0084>

⁸ <https://www.gov.uk/government/news/relationships-and-sex-education-for-the-21st-century>

⁹ <https://www.gov.uk/government/publications/technical-education-and-apprenticeships-raising-awareness>

local authorities to take which can help young people get involved in NCS. More details can be found [here](#)¹⁰.

Revised statutory guidance for transport to education and training for people aged 16 to 18

14. The statutory guidance for transport to education and training for people aged 16 to 18 has been updated and published. The aim of the post-16 transport guidance is to provide all the relevant information needed to help local councils fulfil their duty when considering the need for transport support for young people, including those with SEND, to access further education and training. There are no changes to the policy but clarifications have been made. The updated guidance can be found [here](#)¹¹.

Guidance on statutory visits to children with special educational needs and disabilities or health conditions in long-term residential settings

15. The DfE has published Statutory Guidance on visiting children with special educational needs and disabilities or health conditions in long term residential care. The guidance is aimed primarily at local authorities, health bodies and health or educational establishments.
16. Based on The Visits to Children in Long-Term Residential Care Regulations 2011, the guidance covers safeguarding and promoting the welfare of children and young people placed in residential schools, hospitals, and other residential establishments for consecutive periods of three months or more. The full guidance can be found [here](#)¹².

Restraint and restrictive intervention: draft guidance

17. The Department of Health and Department of Education are jointly consulting on draft guidance on reducing the need for restraint and restrictive intervention for children and young people with learning disabilities, autistic spectrum disorder and mental health needs.
18. This guidance will replace *Guidance for Restrictive Physical Interventions: How to provide safe services for people with Learning Disabilities and Autistic Spectrum Disorder (2002, DfES and DH)*; and *Guidance on the Use of Restrictive Physical Interventions for Pupils with Severe Behavioural Difficulties (2003, DfES and DH)*.
19. The consultation can be found [here](#)¹³, and is seeking views on how well the draft guidance helps a range of settings and services to support children recognised as being at higher risk of restraint. The guidance applies to health and care settings and special educational settings. The closing date is 24 January 2018.

SEND – single route of redress national trial

20. Robert Goodwill, Minister of State for Children and Families, has announced plans to launch the single route of redress national trial in March 2018. The national trial will expand the powers of the First-tier Tribunal SEND so that it can make non-binding recommendations about the health and social care aspects of Education, Health and Care (EHC) plans alongside the special educational aspects.
21. The Minister has written to DCSs setting out the next steps for the two-year national trial, including further detail on the support package and induction events for senior

¹⁰ <https://www.gov.uk/government/publications/national-citizen-service-guidance-for-local-authorities>

¹¹ <https://www.gov.uk/government/publications/post-16-transport-to-education-and-training>

¹² <https://www.gov.uk/government/publications/visiting-children-in-residential-special-schools-and-colleges>

¹³ <https://consultations.dh.gov.uk/dementia-and-disabilities/reducing-the-need-for-restraint/>

managers across SEND, health and social care that will be taking place in January and February. The pilot legislation can be found [here](#)¹⁴.

Launch of the consultation on revisions to the 'Working Together to Safeguard Children' guidance and draft regulations

22. The DfE has launched a consultation on the revisions to the statutory safeguarding guidance *Working Together to Safeguard Children* and on draft regulations which will underpin legislation introduced by the Children and Social Work Act 2017. They are also consulting on new child death review practice guidance.

23. Key changes include:

- the replacement of Local Children Safeguarding Boards (LCSBs) with local safeguarding partners (local authorities, chief officers of police, and clinical commissioning groups). Safeguarding partners should agree the level of funding secured from each partner and relevant agency, to support the new safeguarding arrangements. Decisions on funding are for local determination, but contributions should be equitable and proportionate to meet local needs. Local agencies should develop processes that promote 1) the commissioning of services in a co-ordinated way; and 2) co-operation and integration between universal services such as schools, GP practices, adult services, early years settings, youth services and colleges, voluntary and community and specialist support services.
- Learning from serious cases – this covers the establishment of a new national Child Safeguarding Practice Review Panel. The Panel will commission and publish reviews of serious child safeguarding cases.
- Child death reviews – this covers the transfer of responsibility for child death reviews from Local Safeguarding Children Boards to new Child Death Review Partners. This will give clinical commissioning groups and local authorities joint responsibility for child death reviews, and enable a wider geographical footprint for these partnerships in order for them to gain a better understanding of the causes of child deaths.

24. The consultation closes on Sunday 31 December and can be found [here](#)¹⁵.

Child and family social work assessment and accreditation system

25. The government has released their response to the consultation on the delivery of the National Assessment and Accreditation System (NAAS) for children and family social workers which can be found [here](#)¹⁶.

26. The key finding was that there was overwhelming concern for the effective delivery of NAAS. As a result, the government has decided to revisit delivery plans. In order to roll out NAAS effectively and to ensure it meets the needs of local authorities and child and family social workers, the government propose to move to a phased approach before progressing with a full national rollout. Key questions that will need to be tested and answered include:

- identifying the nature and level of support required to accompany assessment and accreditation (such as the right support and materials that social workers need to prepare for the test);
- how employers will respond to, and support, people who do not meet the assessment standard and a subsequent appeals process;

¹⁴ <http://www.legislation.gov.uk/uksi/2015/358/made>

¹⁵ <https://consult.education.gov.uk/child-protection-safeguarding-and-family-law/working-together-to-safeguard-children-revisions-t/>

¹⁶ <https://www.gov.uk/government/consultations/social-work-national-assessment-and-accreditation-system>

- monitoring whether the national standard has been set at the right level;
- identifying evidence-based costs and the biggest risks for rolling out the policy more widely; and
- the impact of NAAS on the workforce, including recruitment and retention and social work mobility both within children's social care and the wider profession.

Safeguarding Strategy for Unaccompanied asylum seeking and refugee children

27. The DfE has published a Policy Paper which sets out the government's commitments to safeguard and promote the welfare of unaccompanied asylum seeking and refugee children. The aspiration is that all unaccompanied children have access to the care, services and support they need, with a more equal distribution of caring responsibilities across the UK. This means no one local authority should be caring for a disproportionate number of unaccompanied children. The paper can be found [here](#)¹⁷.

Care of unaccompanied migrant children and child victims of modern slavery

28. The DfE has published statutory guidance setting out the steps local authorities and professionals should take to plan for the provision of support for looked-after children who are unaccompanied migrant children, and who may be victims, or potential victims, of modern slavery. The guidance can be found [here](#)¹⁸.

29. The DfE has also published the government response to the *consultation on the revised statutory guidance for local authorities on the care of unaccompanied asylum seeking and trafficked children* which can be found [here](#)¹⁹.

Reforms to National Referral Mechanism announced

30. Measures designed to radically improve the identification and support for victims of human trafficking and modern slavery have been announced by Minister for Crime, Safeguarding and Vulnerability, Sarah Newton.

31. The government will roll out nationally the provision of Independent Child Trafficking Advocates, who will provide specialist support and act in the best interests of trafficked children. The government will continue to test new and innovative ways of supporting trafficked children (including through the £2.2m funding granted as part of the Child Trafficking Protection Fund). Government will also be exploring how best to make the NRM decision-making process 'child-friendly' including looking at how they are communicating NRM decisions to children. The full announcement can be found [here](#)²⁰.

Internet safety strategy - a consultation

32. The DCMS is consulting on its new Internet Safety Strategy green paper, which can be found [here](#)²¹. The consultation covers various aspects of online safety including: developing children's digital literacy; support for parents and carers; and young people's use of online dating websites/applications. The deadline for response is 7 December 2017.

¹⁷ <https://www.gov.uk/government/publications/safeguarding-unaccompanied-asylum-seeking-and-refugee-children>

¹⁸ <https://www.gov.uk/government/publications/care-of-unaccompanied-and-trafficked-children>

¹⁹ <https://www.gov.uk/government/consultations/care-of-unaccompanied-and-trafficked-children>

²⁰ <https://www.gov.uk/government/news/modern-slavery-victims-to-receive-longer-period-of-support>

²¹ <https://www.gov.uk/government/consultations/internet-safety-strategy-green-paper>

Fostering judgement

33. The Supreme Court recently found a local authority vicariously liable for the abuse committed by foster parents. A summary has been provided to assist in understanding the Court's decision, which can be accessed [here](#)²².

Review of children and young people's mental health services: Phase one report

34. CQC has published a report of the first phase of a Government-commissioned review of mental health services for children and young people in England. It can be found [here](#)²³.
35. The report is the first phase of a major thematic review requested by the Prime Minister in January 2017. CQC has drawn on existing reports, research and other evidence and its inspections of children and young people's mental health services, as well as conversations with young people to identify the strengths and weaknesses of the current system. During phase two of the thematic review, CQC will undertake fieldwork to identify what helps local services to achieve, or hinders them from achieving, improvements in the quality of mental health services for children and young people, as set out in the NHS's Five Year Forward View for Mental Health.

Post-custody young offender restrictions: guidance

36. Revised guidance has been issued by the Ministry of Justice stating that young people can only be tagged or be required to take part in intensive supervision and surveillance programmes on their release from custody if they present a high risk of serious offending that cannot be managed by any other less intrusive means. The guidance can be found [here](#)²⁴.

ILACS frameworks published

37. Ofsted has published the new framework for the inspection of local authority children's services (ILACS), which will start in January 2018. They have also updated existing single inspection framework (SIF) documents to ensure that the current and new guidance align.
38. Outline of updates to existing guidance includes:
- The inspector guidance for monitoring visits to inadequate local authorities has been moved in to the ILACS framework
 - The inspector guidance on shorter re-inspections for inadequate local authorities (the post-monitoring SIF) has been moved in to the SIF handbook.
 - As a result of these two changes, Ofsted no longer need the document that currently contains this guidance and have therefore removed '*Local authority children's services judged inadequate: guidance for inspectors*' from their website
 - Ofsted will no longer carry out reviews of the LSCB. The evaluation criteria and guidance on these has been removed from the single inspection framework and handbook. These documents still refer to the LSCB in relation to the SIF methodology where appropriate as it is recognised that there will be a period of transition to the new safeguarding arrangements. The ILACS framework refers to

²² <https://www.supremecourt.uk/cases/docs/uksc-2016-0004-press-summary.pdf>

²³ <https://www.cqc.org.uk/publications/themed-work/review-children-young-peoples-mental-health-services-phase-one-report>

²⁴ <https://www.gov.uk/government/publications/notices-of-supervision-guidance-for-youth-justice-professionals/notices-of-supervision-guidance-for-youth-offending-teams>

'local safeguarding partners' to future-proof the framework through this transition period

- Ofsted has simplified and clarified guidance on the child-level data lists within Annex A of the framework. It has made clearer links with data returns local authorities are already required to make. It has put the detailed guidance in an Excel file designed to help local authority data managers. This Excel file is published on the same page as the framework. This update applies to the child-level data lists for ILACS and SIF. As with current arrangements, the guidance outlines what inspectors would find helpful, but local authorities can share the information in the manner that best works for them.

39. The new framework can be found [here](#)²⁵, the updated SIF documents [here](#)²⁶, and the updated handbook [here](#)²⁷.

TERENCE HERBERT

Corporate Director

Report author: Nicola McCann, EY Information and Co-ordination Manager, Children's Services. 06/12/2017

Largely taken from the DfE website content 17 October 2017 to 6 December 2017.

²⁵ <https://www.gov.uk/government/publications/inspecting-local-authority-childrens-services-from-2018>

²⁶ <https://www.gov.uk/government/publications/inspecting-local-authority-childrens-services-framework>

²⁷ <https://www.gov.uk/government/publications/inspecting-services-for-children-in-need-of-help-and-protection-children-looked-after-and-care-leavers-and-reviews-of-local-safeguarding-children-boa--2>

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Wiltshire Council

Children's Select Committee

19 December 2017

Task Group Update

Purpose

To provide an update on recent task group activity and propose any decisions requiring Committee approval.

1. SEND School Provision Task Group

Membership:

Cllr Jon Hubbard (Chair)
Cllr Anna Cuthbert
Cllr James Sheppard
Mr John Hawkins
Ms Jen Jones

Supporting Officer: Adam Brown

Terms of reference:

1. To consider the future provision of SEND education for Wiltshire's children and young people in the context of the challenges outlined in the "Wood Report"/WASSPP report (May 2017).
2. To receive evidence from:
 - a. Wiltshire Council officers;
 - b. Wiltshire schools;
 - c. Parents/guardians of children with SEND.

Recent activity:

The task group has arranged their next meeting for 4th January where they will receive background information on SEND Schools and the progress of work so far.

2. Child and Adolescent Mental Health (CAMHS) Task Group

Membership:

Cllr Phil Alford (Chairman)
Cllr Clare Cape

Cllr Gordon King
Cllr Hayley Spencer
Cllr Fred Westmoreland

Supporting Officer: Natalie Heritage

Recent Activity:

The update for this task group is covered elsewhere on the agenda.

3. Children in Care Leavers Rapid Scrutiny Exercise

Membership:

Cllr Anna Cuthbert
Cllr Melody Thompson
Cllr Mary Champion

Supporting Officer: Adam Brown

Recent Activity:

The rapid scrutiny exercise has been scheduled for 23rd January, where it will consider the draft version of the Care Leavers Covenant.

Proposals

- 1. To note the update on task group activity provided.**
-

Report author: Adam Brown, Senior Scrutiny Officer

REPORT ON THE EDUCATION TRANSFORMATION BOARD MEETING 22/11/17

PURPOSE

The Education Transformation Board met in November:

- To report and update on progress since the last meeting.
- To seek approval for the current model.
- To seek approval for the terms of reference of the named boards.

Therefore, this brief report updates members of the Children's select Committee on these three action points.

UPDATE

After consulting with the RSC, they are revising their model to include the AIB from the Wiltshire model. Some capacity concerns from RSC regarding the triage process. Standalone academies don't necessarily go through the RSC route. Teaching School Alliances (TSAs) – need to align 'specialisms' so not all offering the same services. There will be a meeting with Ofsted week beginning. PHF, WASSH and WGA have been informed during the whole process. Visits are being made to the school clusters.

Changes: 2 years of soft formula from 2018-20; no indication of what will happen beyond 2020. Short inspections can convert to section 5 in advance if data indicates a change in judgement.

A change in school culture is still required for all to be responsible for the outcomes of all children in the country.

School senior leadership team to complete audits within schools, challenged by governors/trustees and externally validated – this could be a trust for MAT schools. There could be a cost associated to external validation.

Language reflects RSC model; sustain, improve, repair, stabilise. Schools working for and on behalf of each other – not in isolation.

Considering feedback, names of boards have been changed:

- Area Improvement Board (AIB) – formally Area School Improvement Board
- Wiltshire Education Standards Board (WESB) – formally Local School Standards Board

Two parallel systems – LASER process via LA and triage via RSC. Need to ensure both systems are robust and consistent. LM – an opportunity to make LASER process even more challenging.

The council, rather than LA, is referred to as a potential service provider (PSP); LA undertakes statutory duties i.e. LASER process and council provides services. Included MATs as PSP, as not all are teaching schools. LSA and AIB will provide quality assurance.

Children’s Trust Executive – LM confirmed NB’s paper can be submitted. Within, between, beyond, external validation and AIB/WESB boards receiving information are the key areas of the system.

LM queried who has responsibility for organising the boards – is it the role of the LA? NB – the WESB may have to be funded as part of LA statutory responsibilities. The WESB is where the LA can obtain information on academies and MATs. Stakeholders are happy to share information to board. The WESB/AIB could be operated in a similar way to PHF and could be treated as a professional development opportunity. WESB would report to Children’s Select. EW – the cost of the WESB will need to be included in LA statutory duties.

ACTION: The Education Transformation Board requested WESB membership is amended to include Cabinet Member.

ETB gave approval for the AIB and WESB to be established.

TERMS OF REFERENCE

Key values:

- A collective will to make this happen
- To strive for excellence in all our schools
- Where every child is important
- To have high expectations of ourselves, each other and for all our young people
- Recognise that education is a key driver for embedding change.

Key drivers:

- Schools working for and on behalf of each other ensuring that all children are in a good school.
- High quality school improvement evidenced by high quality interventions that secure impact.

- All schools to be sustainable/viable (sustainable – self-improving and able to respond to need, responsible for school improvement. Viable - financially, standards and leadership).
- Sub-regional collaboration of data.

WILTSHIRE’S AREA IMPROVEMENT BOARD (AIB)

The AIB is representative of all primary, secondary and special schools in either the north, central or south of the county and will support the vision of the education system shaped by schools for schools. It will uphold the mission of a school-led system to improve the outcomes for all children in Wiltshire by building on the excellence and collaborative culture which already exists and recognise that those in schools and other partners as equal, trusted partners. All schools in Wiltshire have a collective responsibility for the outcomes of all children and young people in its Wiltshire schools.

Responsibilities

- to quality assure the preferred service providers (PSP) in their area;
- ensure all schools in the area have an external partner;
- to build on existing networks, relationships and local partnerships to ensure no school is isolated;
- to secure leadership behaviour which is required to move from the current school improvement provision to that of a self-improving, self-sustaining system; and
- to respond to the local actions highlighted by the Wiltshire Education Standards Board (WESB) and ensure that PSP are able to respond and support schools.

WILTSHIRE EDUCATION STANDARDS BOARD (WESB)

The WESB is representative of all primary, secondary and special schools in Wiltshire. It will support the vision of the education system shaped by schools for schools whilst responding to the wider needs of the Local Authority. The WESB will report its strategy to the RSC and support the Local Authority in its accountability and responsibilities for the outcomes for all schools in Wiltshire. It will uphold the mission of a school-led system to improve the outcomes for all children in Wiltshire by building on the excellence and collaborative culture which already exists and recognise that those in schools and other partners as equal, trusted partners. All schools in Wiltshire have a collective responsibility for the outcomes of all children and young people in its Wiltshire schools.

The Wiltshire Education Standards Board will oversee the mission statement and the development of its key drivers whilst ensuring the AIB upholds its functions. The WESB will collectively support, validate and challenge institutions to reach high standards and ensure continual sustainable improvement for all schools in Wiltshire.

Responsibilities

The Board and colleagues working on its behalf will;

- take a collective responsibility for all children and young people in Wiltshire;
- establish effective relationships that enable the promotion of a strong, self-improving, self-sustaining school-led system.
- share and exchange intelligence and information which will assist in impartial evaluation and assessment of need;
- hold each other to account and report evaluative judgements fairly, honestly and accurately;
- work collectively to support all schools especially those who are of 'concern';
- make the best use of resources and act swiftly minimising bureaucracy.

Local School Associations

- PHF – Primary Heads Forum
- WASSH – Wiltshire Association of Secondary and Special Schools Heads
- WGA – Wiltshire Governors Association

Responsible for supporting the design format and content of:

Early Release Data (ERD) Report
Safeguarding, Well-being, Behaviour and Equalities (SWBE) Audit
Key Lines of Enquiry (KLOE) Report
Financial returns

Responsible for supporting the Quality Assurance of the PSP for school improvement.

Providing membership / representatives for the two Boards - ASIB and LSSB.

Teaching School Alliances through the work of the collaborative.

Clarification of service provision as a collaborative and the sharing of intelligence about the schools they are supporting. Demonstrating capacity to support schools of concern.

Diocese have their own SLAs as a PSP, however there is the requirement to share data and intelligence on their schools and how they are directly supporting particular schools. Demonstrating capacity to support schools of concern.

Preferred Service Providers

NLGs, LLEs, NLEs, S2S, LA, TSA, MAT, Dio, Gd Sch, other agencies / consultants.
(National Leaders of Governance, Local Leaders of Education, National Leaders of Education, School to School Support, Local Authority, Teaching Schools Alliance, Multi Academy Trusts, Diocese, Governed School)

Local Authority through the work of the Traded Services directorate.

FUTURE AIMS

- Moderation of the LASER /Triage process – to be completed 8/12/17 before the next DTB
- Establishment of the strategic Wiltshire Education Standards Board – January 2018
- Discussion with Wiltshire Council over the PSP and commercialisation model
- Continue discussions with stakeholders – continuous
- Discussion with Teaching Schools CEOs/Principals regarding PSP and commercialisation
- Launch of the system – likely to be through a conference. However, the moderation of the accountability systems and the service provision will need to be finalised.

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Children's Select Committee Forward Work Programme

Last updated 1 DECEMBER 2017

Children's Select Committee – Current / Active Task Groups			
Task Group	Details of Task Group	Start Date	Final Report Expected
Child and Adolescent Mental Health Services	Link	October 2017	TBC
SEND Passenger Transport	TBC	TBC	TBC
SEND School Provision	Link	October 2017	March 2018
Traded Services for Schools	TBC	November 2017	TBC

Children's Select Committee - Rapid Scrutiny		
Topic	Details	Date
Child Care Leavers	TBC	January 2018

Children's Select Committee – Forward Work Programme			Last updated 1 DECEMBER 2017		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
19 Dec 2017	Corporate Parenting Panel Six-Month Update	To receive the update from the Corporate Parenting Panel		Cabinet Member for Children, Education and Skills	
19 Dec 2017	Children's Services Case Management System	To receive an update on the procurement and implementation of a replacement for the Children's Services support solutions.		Cabinet Member for Children, Education and Skills	Lynda Cox, Theresa Leavy
19 Dec 2017	Child and Adolescent Mental Health Services (CAMHS) Task Group Interim Report	To receive an interim report from the CAMHS Task Group.	Lucy Townsend (Director - Family and Children's Services)	Cabinet Member for Children, Education and Skills	Natalie Heritage
6 Feb 2018	Pupil Performance in Public Tests and Examinations	To consider the pupil attainment figures for the 2016/17 academic year.	(Director - Children's Care Commissioning)	Cabinet Member for Children, Education and Skills	David Clarke
6 Feb 2018	Home Schooled Children	To receive a report detailing the regulation and monitoring of home schooled children's education and welfare.		Cabinet Member for Children, Education and Skills	
6 Feb 2018	Population Growth	To receive a report detailing preparations for population growth in Wiltshire, including SEND and those brought in through the MCIP.		Cabinet Member for Children, Education and Skills	

Children's Select Committee – Forward Work Programme			Last updated 1 DECEMBER 2017		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
6 Feb 2018	Nursery Places – 30hours Free Entitlement for Working Parents	Update report as agreed by committee in January 2017 to report on the impact of the increased childcare entitlement from September 2017.	(Director - Children's Care Commissioning)	Cabinet Member for Children, Education and Skills	Julia Cramp
6 Feb 2018	Obesity and Child Poverty Update	To receive an annual update on the progress with Child Poverty and Child Obesity.	Director - Public Health and Public Protection	Cabinet Member for Adult Social Care, Public Health and Public Protection	Sarah Heathcote
17 Apr 2018	Wiltshire Council Apprenticeship Strategy	To receive a report on the performance in the first year of the apprenticeship levy, with details of the future plans for maximising the levy against our own workforce strategies, including how this can support care leavers and other disadvantaged groups of young people.		Cabinet Member for Children, Education and Skills	Ariane Crampton
17 Apr 2018	Care Leavers Strategy	To receive an update on the success of the Care Leavers Strategy, included housing and apprenticeships.		Cabinet Member for Children, Education and Skills	
17 Apr 2018	Children's Service Integration Project - Phase One Assessment	To receive an assessment of phase one of the project.	Lucy Townsend (Director - Family and Children's Services)	Cabinet Member for Children, Education and Skills	Lucy Townsend

Children's Select Committee – Forward Work Programme			Last updated 1 DECEMBER 2017		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
17 Apr 2018	Corporate Parenting Panel Annual Report	To receive the annual report.		Cabinet Member for Children, Education and Skills	
4 Sep 2018	Wiltshire Council Apprenticeship Growth Target	To receive details on Wiltshire Council's submission to central government on how we are fulfilling our apprenticeship target.		Cabinet Member for Children, Education and Skills	Ariane Crampton, Joanne Pitt